



DEFINITION OF TASKS

Autoscrub/mop floors. Using appropriate size autoscrub machine and following manufacturer's directions, autoscrub area thoroughly, ensuring that corner areas are cleaned, using a mop in the areas the machine cannot reach.

Carpet Extraction Cleaning. After moving portable furniture and spotting and vacuuming floor, clean entire carpet with extraction machine according to manufacturer's instructions. Allow to dry overnight. **Note:** Customer will be asked to pick up personal belongings prior to carpet extraction.

Clean all whiteboards. Clean all whiteboards in main foot traffic areas only. **Note:** Customer will be asked to pick up personal belongings prior to carpet extraction.

Clean/disinfect all fixtures. Restroom fixtures will be cleaned with an approved chemical.

Vacuum/sweep pedestrian traffic areas. Vacuum carpet or sweep hard floors in main foot traffic areas only.

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